



Mail Carrier

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Job Description:

Mail carriers deliver mail to homes and business along an established route.

Gross Monthly Income:

\$4,500

Wages:

Average median yearly pay is about \$55,000 a year in Utah.

Schedule: May work early mornings and Saturdays in addition to regular business hours (8-5). May work overtime during peak delivery times.



Advancement: Mail carriers often begin on a part-time, flexible basis. They move to full-time work in order of seniority as openings occur. Mail carriers may bid for more desirable routes as their seniority increases. They also may compete with other mail carriers for supervisory positions.

Education & Experience:

- ◆ Completed High School
- ◆ Complete short on-the-job training
- ◆ Have a valid driver's license & good record.

High

School Courses:

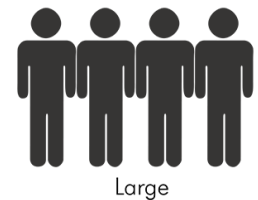
- ◆ Driver Education
- ◆ Physical Education
- ◆ Business Applications

Work Conditions:

- ◆ Often work outdoors. Work indoors when they pickup and drop of mail.
- ◆ Always wear a special uniform.
- ◆ May be exposed to very hot or very cold temperatures.
- ◆ Drive a mail truck or other vehicle while delivering and pickup up mail.
- ◆ Must be fully complete and be very exact in their work.
- ◆ Repeat the same physical activities.

Travel: Spend the day driving or walking on a set route.

Job Outlook:



Hours a Week:

40

Leisure Time:

High

Knowledge:

- ◆ Customer and Personal Service
- ◆ Public Safety & Security
- ◆ English Language



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Overview

Remember Newman on the hit television sitcom "Seinfeld?" (Newman was Jerry's sworn enemy, although he and Kramer were fast friends.) And, of course, there was trivia buff, Cliff Clavin on the TV show "Cheers." These two characters are probably America's most famous mail carriers. Thankfully, they were both fictional, as they weren't the best representations of hard-working mail carriers. The inscription on many Postal Service buildings says it all: "Neither snow nor rain nor heat nor gloom of night stays these couriers from the swift completion of their appointed rounds."

At the post office, mail carriers sort mail in the order it will be delivered and put it together in bundles. They then deliver the mail along their route on foot, by vehicle, or a combination of both. They pick up outgoing mail. They fill out delivery forms, collect charges, and obtain signatures on certain types of mail. They also give out change of address cards and other forms, and answer questions about mail services. They may hold mail for customers.

Rural carriers may sell stamps and money orders. They also may register, certify, and insure parcels and letters. They return all money and receipts back to post offices.

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Pathway:

Business